

Monrovia Town Council Meeting
January 25, 2021

The meeting, was called to order at 6:30 pm by Town Council President Philip Fowler and was immediately followed by the pledge of allegiance and a prayer.

Attendance

Present at the meeting: Philip Fowler, President, District 4; Carol Youngblood, District 1; Bonnie Silsby-Inman, VP, District 3; Loren Moore, District 2; Kevin Collier, At large; and Danny Chenault, Clerk Treasurer.

Guests/Citizens:

In attendance was James Wisco, Town Attorney; Eddie Menzel, Plan Commission President; Matthew Dalton, Deputy Marshal; William Snyder, Incoming Deputy Marshal, and Daniel Elliott, CEO, Intelli-Leap.

Town Council Meeting Minutes: Councilmember Kevin Collier made a motion that the 11 January Executive Session and 11 January Special Meeting Minutes be approved as written, seconded by Councilmember Carol Youngblood. All were in favor (5 Aye / 0 Nay).

Sewer:

- Councilmember Kevin Collier advised the Council of a recent Sewer Work Group meeting that occurred with Hendricks County Regional Sewer District and the County Economic Redevelopment Commission, which he and Council President Philip Fowler attended). HCRSD is wanting reassurance that the Town can continue to handle flow from their warehouses as more warehouses come on line. A subsequent Work Group meeting is scheduled for 11 February.
- The Council was provided 2 separate bids for repair of the lift station fence in Homestead; K&M Fence Co (\$11,433.00) and Secure Links Fencing (\$7,250.64). After bid review and discussion, Councilmember Carol Youngblood made a motion that the bid from Secure Links Fencing for \$7,250.64 be approved. Councilmember Kevin Collier seconded the motion. All were in favor (5 Aye / 0 Nay).

Streets: Council VP Bonnie Silsby-Inman provided the Council with an updated list of streets/roads needing street & stop signs installed, and a list of signs stored at the Wastewater Treatment Plant. She further advised the Council that she has been in contact with a company that installs the signs.

Planning / BZA:

- The Council was provided 2 Notices of Violations prepared by the Planning Administrator on behalf of the BZA for 2 separate businesses in Town. Councilmember Kevin Collier made a motion that the Notices be approved for mailing to the businesses in question, seconded by Councilmember Carol Youngblood. **All were in favor (5 Aye / 0 Nay).**
- The December 2020 Building Permit Report was distributed, as were the most recent approved minutes from the BZA and Plan Commission meetings.
- Town Attorney James Wisco discussed in detail his written response/legal opinion on the following items:
 - o Plan Commission Composition - The PC currently has 8 members, and in compliance with Indiana Code and the Town Ordinance, needs to be reduced to 7 members. In lieu of removing one existing member, it was agreed that Town Council President Philip Fowler fill the seat recently vacated by the previous Council President, and that upon the planned departure of an existing member later this year, reduce the Commission membership by one additional member resulting in the required 7 member Commission.
 - o Shipping Containers - permit requirements if shipping containers are allowed to be placed on property.
 - o Impact Fees - lengthy process to put into place, but something that the Town may want to begin working on.
 - o Accepting Gifts of Real Property - The Council may accept such gifts. The Council was provided a draft Resolution for this purpose.

Police/Public Safety:

- Council President Philip Fowler announced that Deputy Marshal Matthew Dalton is the Town's Interim Marshal effective immediately.
- The Council discussed prior Marshal Kenny Jackson's status, having accepted his resignation during a Council meeting earlier in the month. It was decided that Mr. Jackson would not be retained as a reserve Deputy Marshal and it was requested that Interim Marshal Dalton contact Jackson to coordinate the turn-in of all property/equipment belonging to the Town.
- Marshal Dalton presented 2 quotes for the purchase of new 9mm weapons and ammunition for the police department; Kiesler Police Supply - \$2,201 (including ammunition); Steven R. Jenkins, Co - \$1,242 (not including ammunition). Town Attorney Wisco recommended that the purchase be made from the Rainy Day Fund, to expedite the purchase. Councilmember Carol Youngblood made the motion that Kiesler's quote be approved and the items purchased from them. Councilmember Loren Moore seconded the motion. **All were in favor (5 Aye / 0 Nay).**

- Marshal Dalton provided a quote for a new computer for the police dept. He is also pursuing a grant for the equipment. The topic/quote was tabled until the next meeting, at which time a decision should be received on the grant request.
- Town Attorney Wisco reviewed the draft letter to the NOK of the abandoned home at 155 E. Main Street, for which an Inspection Warrant had been served and the home inspected by the Town Inspector - who determined that the home should be condemned. The letter requests that the NOK appear before the Town Plan Commission meeting scheduled for 9 February to discuss necessary steps to resolve the unsafe home condition.

Old Business:

- Intelli-Leap CEO Daniel Elliott demonstrated the new Town web site to all in attendance. The site is approximately 85% complete, needing additional content to be provided by the Council and Municipal Staff prior to the site going live.
- The Council reviewed the draft amendment to Ordinance 01-2011 regarding credit card use for Town purchases. It was determined that the purchase threshold (without Town approval) be set at \$1,000. The Clerk Treasurer will prepare the new amendment and present it at the next scheduled meeting.

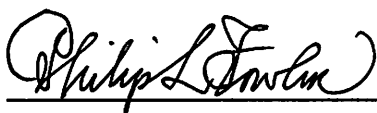
New Business:

- The December Payroll Report was provided to the Council for their review.
- The Council received a copy of the 2020 end of year financial report, a year over year comparison of fund balances, and a by-fund 2021 appropriation report.

Additional Business: None

With no additional business to discuss, Councilmember Carol Youngblood made a motion to approve the December 2020 bank reconciliation and pay town and wastewater claims for January 2021. Council VP Bonnie Silsby-Inman seconded the motion. All were in favor (5 Aye / 0 Nay).

Councilmember Loren Moore moved to adjourn the Town Council Meeting at 8:55 pm, seconded by Councilmember Kevin Collier. All were in favor (5 Aye / 0 Nay) and the meeting was adjourned.



Philip Fowler, President
Monrovia Town Council

Attest:



Danny Chenault, Clerk Treasurer
Town of Monrovia