

Monrovia Town Council Meeting
February 22, 2021
Town Municipal Building
140 E. Main Street, Monrovia, IN 46157

The meeting, was called to order at 6:40 pm by Town Council President Philip Fowler and was immediately followed by the pledge of allegiance and a prayer.

Attendance

Present at the meeting: Philip Fowler, President, District 4; Carol Youngblood, District 1 (via Zoom); Bonnie Silsby-Inman, VP, District 3; Loren Moore, District 2; Kevin Collier, At large; and Danny Chenault, Clerk Treasurer.

Guests/Citizens:

In attendance was James Wisco, Town Attorney; Eddie Menzel, Plan Commission President; Matthew Dalton, Interim Marshal; William Snyder, Deputy Marshal, Daniel Elliott, CEO, Intelli-Leap, Chris Hamm & Kyle Lueken, HWC Engineering; Ed Olleman, BZA President; Michael Conner, BZA VP; and the owners of both Nancy's Hardware & Feed and Midway Auction Company.

Town Council Meeting Minutes: Councilmember Kevin Collier made a motion that the 25 January 2021 Meeting Minutes be approved as written, seconded by Councilmember Loren Moore. All were in favor (5 Aye / 0 Nay).

Town Web Design: Intelli-leap CEO Daniel Elliott provided an update on the new web site design and the need for additional content before the site goes live. Go-Live is anticipated to be early April 2021. A final web site review should be ready by the next regular scheduled TC meeting (22 March).

Strategic Plan: HWC Engineering provided a hard copy 2021 Strategic Plan for the Town and reviewed the document with the council. Upon completion of the plan review it was determined that the next step is to update the Town Comprehensive Plan. HWC offered to perform that work at a cost of \$56,500. Councilmember Kevin Collier made a motion to proceed with HWC updating the comprehensive plan, which includes an ordinance review. Council VP Bonnie Silsby-Inman seconded the motion. All were in favor (5 Aye / 0 Nay). HWC will provide a written contract for the work, to be reviewed by the Town attorney.

Sewer:

- **Homestead Lift Station Fence Replacement:** Start of work has been delayed due to the recent weather.
- **Sewer Accounts:** Clerk Treasurer Danny Chenault provided an update on delinquent sewer accounts. Town attorney James Wisco provided a draft Ordinance that addresses delinquent sewer accounts and instances where sewer billing may be abated. It was determined to hold a public hearing on the matter on 22 March 2021.

Streets:

- **Prisoner availability for Town work:** Council VP Bonnie Silsby-Inman advised the council that the Town Festival Committee had arranged to have County prisoners perform general work in the town on 22-23 April. Council members will prepare/provide a list of requested work to be completed prior to the scheduled work start date.

Planning / BZA:

- **Permit Fee Schedule:** The Council was provided the new draft amendment to Ordinance 7-1997 (Permit Fee Schedule), which is to be discussed at the Public Hearing scheduled for 22 March. The owners of Midway Auction Company and Nancy's Hardware & Feed voiced concerns about the new fees being proposed for storage containers and requested that the container permit requirement be grandfathered for their businesses, as they have had the containers in use for multiple years.
- **Back-up Town Engineer Company:** The Town's Engineering Company (CECon) recommended Myers Engineering, Inc. to represent the Town for matters relating to the Eagle Pointe development (due to CECon) providing engineering services to the potential development company for the property. The council expressed concern about the distance from the town to Myers Engineering offices. Council President Philip Fowler stated that he would contact the Town Engineer to get additional recommendations for companies closer to Monrovia.
- **Permit Report:** The February Permit Rpt was distributed to Council members.
- **PC/BZA Mtg Minutes:** Copies of the most recent meeting minutes were distributed to the Council.

Police/Public Safety:

- **Firearm Purchase:** Interim Marshal Matt Dalton provided the Council with an updated quote for the purchase of 3 new 9mm handguns and 3 cases of equipment (which had been approved at the prior month meeting). Councilmember Kevin Collier reminded the Council that in the prior TC meeting it had been agreed to have the

existing/older service revolvers serviced so that they will function properly if put back into service.

- **Police Department Standard Operating Procedure:** The police department will be implementing the new SOP previously provided by Interim Marshal Matt Dalton.
- **Computer Grant Update:** The Town's grant application has been approved for the purchase of 2 computers.
- **Activity Report:** Interim Marshal Matt Dalton provided an overview of police activity for the month of January 2021

Old Business:

- **Credit Card Use Ordinance:** After reviewing the draft amendment to Ordinance 01-2011, Councilmember Kevin Collier made the motion that the amendment be adopted as written, seconded by Councilmember Loren Moore. **I All were in favor (5 Aye / 0 Nay).**

New Business:

- **Photos:** The Town Council and Police Dept. are scheduled to have professional photographs taken at the Monroe Twp Fire District on 8 and 9 March 2021.
- **Payroll Rpt:** The January Payroll Report was provided to the Council for their review.
- **Annual Financial Report:** The Council received and reviewed a copy of the 2020 Annual Financial Report. The final report is due to be submitted in Gateway no later than 2/28/2021.

Additional Business: None

With no additional business to discuss, Councilmember Carol Youngblood made a motion to approve the January 2021 bank reconciliation and pay town and wastewater claims for February 2021. Councilmember Loren Moore seconded the motion. **All were in favor (5 Aye / 0 Nay).**

Council VP Bonnie Silsby-Inman moved to adjourn the Town Council Meeting at 8:30 pm, seconded by Councilmember Loren Moore. **All were in favor (5 Aye / 0 Nay)** and the meeting was adjourned.



Philip Fowler, President
Monrovia Town Council

Attest:


Danny Chenault, Clerk Treasurer
Town of Monrovia