

Monrovia Town Council Meeting
April 26, 2022
50 Walnut Street (Festival Community Building)
Monrovia, IN 46157

The meeting was called to order at 6:30 pm by Town Council President Philip Fowler and was immediately followed by the pledge of allegiance and a prayer.

Attendance:

Present at the meeting: Philip Fowler, President, District 4; Kevin Collier, VP, At-Large; Carol Youngblood, District 1; Loren Moore, District 2; and Danny Chenault, Clerk Treasurer. Absent was Bonnie Silsby-Inman, District 3.

Guests/Citizens: Ed Olleman, Michael Conner.

Additional Attendees: Keith Rhoades (Reporter-Times), John Larrison (Holloway Engineering), Alan Galloway (Triad Associates), Bradley Dove (DLZ Indiana, LLC), Shawn Massingale (WWTP Manager/WWOC President), Jim Wisco (Town Attorney).

Town Council Meeting Minutes: Councilmember Moore moved that the minutes from the March 22nd Council meeting be approved as written, seconded by Council VP Collier. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the motion passed.

Claims & Bank Reconciliation: Council VP Collier made a motion that the March bank reconciliation and April claims docket be approved. Councilmember Youngblood seconded the motion. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the motion passed.

Public Comment: None

Public Hearings: At 6:35 pm Council President Philip opened the public hearing to consider the establishment of a Cumulative Capital Development Fund. Following discussion, Councilmember Moore moved that the public hearing be closed, seconded by Council VP Collier and the public hearing was closed at 6:45 pm. Councilmember Moore moved that the drafted Resolution be adopted to establish a Cumulative Capital Development Fund at a tax rate of \$0.03 per each \$100 of assessed value. Council VP Collier seconded the motion. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the Resolution was adopted.

Old Business:

Consider Resolution Adopting Annexation Policies for the Town (Tabled from Prior Meeting): Following a brief discussion Council VP Collier moved that the Council adopt the Resolution. Councilmember Moore seconded the motion. The motion passed with **all in favor (4 Aye / 0 Nay / 1 Absent)**.

Consider Community Crossing Grant Application Process Proposals (Tabled from Prior Meeting): After completing a review of the 2 received proposals from DLZ, Indiana LLC and Triad Associates regarding scope of project and cost, Council VP Collier moved that the

proposal from Triad Associates be accepted for both the CCMG and ADA/Title VI process – the cost was significantly lower than the other proposal and the scope of the project was very similar. It would be paid from the General Fund, line item 1101001310. Councilmember Moore seconded the motion. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the motion passed.

New Business:

Consider Ordinance to Amend Zoning District from AG to R2 (Whitney ZA 22-01): After the Council reviewed the favorable recommendation from the Plan Commission, Council VP Collier moved that the request be approved and the Ordinance adopted, seconded by Councilmember Youngblood. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the Ordinance was adopted.

Open Sealed Bids – Lease of Town Owned Farmland: Council President Fowler opened the one (1) sealed bid that was received – from Edwards Farms, LLC. Following Council review of the bid, Councilmember Collier made a motion that the bid of \$1,120 for lease of the land through 12/31/22 be accepted/approved, seconded by Councilmember Moore. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the motion passed.

Amendment of Town Plan for Usage of ARP Act Funds: The recently published US Treasury's Final Rule document created the need for the Council to consider amending the Town's original ARP Act Fund Usage Plan to include "Provision of Government Services, Replacing Lost Revenue." After reviewing the draft amendment, Councilmember Youngblood moved that the draft amendment be approved, seconded by Council VP Collier and the motion passed with **All in favor (4 Aye / 0 Nay / 1 Absent)**.

Stormwater Survey Report: The report, completed by DLZ Indiana, LLC was distributed to the Council. DLZ Indiana, LLC will discuss the document in detail at the next scheduled meeting.

Calendar for 2023 Budget: Council VP Collier made a motion that the presented schedule of dates/activities for 2023 budget preparation and adoption be approved, with the only change being that the Budget Workshop date listed as 12 July 2022 be changed to 19 July 2022. The motion was jointly seconded by Councilmembers Youngblood and Moore. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the motion passed.

Redistricting: An enlarged map of the Town with 2020 Census population information included was on display. Discussion on the matter was tabled until later in the year (July) when the Council will meet to determine appropriate redistricting lines.

Review / Consider Municipal Building Lease Agreement: The Council reviewed the draft lease agreement document provided by Town Attorney Wisco. Following discussion, Council VP Collier moved that the lease be accepted as written and entered into. Councilmember Moore seconded the motion and it passed with **All in favor (4 Aye / 0 Nay / 1 Absent)**.

Police: Marshal Richardson provided a department update.

Plan Commission / BZA:

- Minutes from the April 12th PC meeting and the YTD Building Permit Report were distributed.
- Discussion on the impending Ordinance Violation Citation and Associated Policy/Process Document was tabled based on additional information obtained by the Town Attorney.

Sewer:

- **Blower Purchase:** WWOC President Massingale updated the Council on the error in calculating the total cost of the blower from Aerzen that was previously approved by the Council. Subsequently, the Council had rescinded the approval (via email consent) and approved the quote from American Pump that had also been presented at the previous Council meeting.
- **Landscaping Repair at WWTP:** Bennett 1st Services has completed the repairs and are prepared to bill the contractor that caused the damage (approved by the contractor) \$1,640.00. The completed repairs will prevent similar damage in the future. As such, Council VP Collier made a motion that the Town pay for the repairs, paid from the Wastewater Utility Operating Fund, line item 6201001380. The motion was seconded by Councilmember Youngblood. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the motion passed.
- **Lien Notices:** The Council was provided an updated report of impending liens for delinquent sewer accounts.

Streets:

- **Alleyway Maintenance:** The Council continued the discussion from the prior months meeting and agreed that a document needed drafting wherein the Town identified/designated certain alleys as "official" alleys that fall under the Town's maintenance responsibility, and then include in the document what the Town's maintenance responsibilities would be. The Council reviewed a quote from Bennett 1st Services to grade, shape, and re-gravel the alley that runs North/South adjacent to the properties at 70 W. Main Street and 75-85 W. Pray Street. Council VP Kevin Collier moved the quote be accepted and the maintenance work performed with payment coming from the Local Road & Street Fund, line item 2202002360. Councilmember Youngblood seconded the motion. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the motion passed.
- **Road Repairs:** The Council was presented a quote received by Councilmember Silsby-Inman for road repair work in the Homestead subdivision and in the area of Washington Street and Baltimore Road. The quote was from Always Seal Coating & Paving in the amount of \$1,200. Council VP Collier made a motion that the quote be accepted, the work performed, and it be paid from line item 2202001360 (Local Road & Street).

Councilmember Youngblood seconded the motion. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the motion passed.


- **“No Parking” at Homestead Lift Station:** Although the sign was installed, automobiles are still being parked/left along the curb of the designated No Parking side of the road. Council President Fowler requested that a “Tow Away” placard be placed below the No Parking signage.
- **Speed Limits:** INDOT had confirmed via email last Fall that the speed limits from the intersection of SR 42/SR 39 North on SR 39 to Broderie Street would be changed from 35 mph to 30 mph. The Clerk-Treasurer will follow-up with INDOT to get an estimated date that this would be done.

Additional Business:

- Ed Olleman requested that the Town consider adding gravel to the alley/driveway of the Methodist Church because there was a “dip” that was creating a safety hazard for pedestrians.

With no additional business to discuss, Councilmember Moore made a motion to adjourn the meeting, seconded by Council VP Collier. **All were in favor (4 Aye / 0 Nay / 1 Absent)**, and the meeting was adjourned at 7:50 pm.


Philip Fowler, President
Monrovia Town Council

Attest:

Danny Chenault, Clerk-Treasurer
Town of Monrovia