

**Monrovia Town Council Meeting**  
**June 28, 2022**  
**140 E. Main Street (Municipal Building),**  
**Monrovia, IN 46157**

The meeting was called to order at 6:30 pm by Town Council President Philip Fowler and was immediately followed by the pledge of allegiance and a prayer.

**Attendance:**

Present at the meeting: Philip Fowler, President, District 4; Kevin Collier, VP, At-Large; Carol Youngblood, District 1; Loren Moore, District 2; Bonnie Silsby-Inman, District 3; and Danny Chenault, Clerk Treasurer.

**Guests/Citizens:** None

**Additional Attendees:** Melinda Rios (Carpenter Realtors), Pat DeFord/Shawn Massingale (VWOC), Kempis Wilkerson/Doug Fagan (Forestar Group), Ross Holloway (Holloway Engineering), Jonathan Moen (Triad Associates), James Wisco (Town Attorney).

**Town Council Meeting Minutes:** Councilmember Silsby-Inman moved that the minutes from the May 24th Council meeting be approved as written, seconded by Councilmember Youngblood. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Claims & Bank Reconciliation:** Councilmember Moore made a motion that the May bank reconciliation and June claims docket be approved. Councilmember Youngblood seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Public Comment:** Mr. Wilkerson addressed the Council with concerns he had regarding water flows in the detention ponds in Homestead. The incoming and outgoing drains in the pond on the NE corner of the subdivision are being clogged/plugged (either accidentally or intentionally), resulting in the pond water level exceeding the planned level. Signs will be posted prohibiting the blocking of the drains.

**Old Business:**

**Carpenter Realtors Block Party Recap:** Melinda Rito provided a recap of the block party that took place on 11 June. It was an overall success, and they are planning another one for next year with more vendors, activities, etc.

- **Consider Resolution to Accept Streets, Sidewalks, and Rights-of-way from the Developer:** Council VP Collier made a motion that the draft Resolution whereby the Town accepts the public rights-of-way, streets, and sidewalks in Sections III, IV, and V of the Homestead subdivision be approved, seconded by Councilmember Moore. **The motion passed (5 Aye / 0 Nay)**, and the Resolution was adopted.

**Animal Ordinance Violation Update:** The violation letter was served on the property owners on 27 May. Attorney Wisco is awaiting a judge's signature on an injunction order, which will be sent to the property owner.

**Community Crossing Matching Grant:** The item was tabled until the 19 July budget workshop, at which time Triad Associates will provide the draft application for Council review.

**New Business:**

**Consider Approval of Legal Services Employment Contract:** The Council reviewed the agreement presented by James Wisco of Foley Peden & Wisco. Council VP Collier moved that the contract be approved as written, with an effective date of April 1<sup>st</sup>, 2022. Councilmember Youngblood seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Consider Approval of Public Records Request Form:** Council reviewed the form presented by Mr. Wisco. Councilmember Silsby-Inman made a motion that the form be approved and implemented as written, seconded by Council VP Collier. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Consider Establishing a Town Architectural & Engineering Review Board:** The matter was tabled.

**Consider Cyber Protection Insurance Quote:** The quotes from Mayfield Insurance (current Town Insurance Carrier) were reviewed by the Council. After discussion, Council VP Collier moved that the \$1,000,000 coverage quoted at an annual premium cost of \$3,403 be accepted. It was seconded by Councilmember Youngblood. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Consider Engaging an Additional On-Line Bill Pay Vendor:** The Clerk-Treasurer provided information regarding vendor Doxo and recommended that the Council approve Doxo as being an additional on-line utility bill pay vendor for the Town. Doxo is less expensive to the utility customers for ACH/EFT payments. The current on-line bill pay vendor (Intellipay) is less expensive for debit/credit card payments. The program will be managed by the Town Utility Clerk. Councilmember Moore mad a motion that Doxo be approved, seconded by Council VP Collier and the motion passed with **all in favor (5 Aye / 0 Nay)**.

**Police:** A written department updated was distributed to the Council.

**Plan Commission / BZA:**

- **Consider Approval of ZA 22-02 (Property on N. Chestnut):** The Council reviewed the information provided by the Plan Commission and additional information presented by Mr. Holloway. Upon conclusion of discussion, Councilmember Youngblood moved that the Ordinance amending the Zoning from R6 to NC be approved, seconded by Councilmember Moore. **The motion passed (4 Aye / 1 Abstain)**, and the Ordinance was adopted.
- Minutes from the June 14<sup>th</sup> PC meeting were distributed.
- **Buffer Zone Termination Timeline:** Distributed to Council.

**Sewer:**

- WWOC President Massingale provided a written department update.
- The Council was updated regarding the recent IDEM inspection results and a formal Corrective Action Plan to correct the noted deficiencies.
- Mr. Massingale provided the Council with 2 quotes for the cleaning and televising of the Town sewer mains. After discussion, the Council requested additional information/details regarding the quotes. Mr. Massingale will obtain the requested info and provide it to the Council.


The Council was provided information and a draft MOA from the Indiana Housing and Community Development Authority regarding a household water / wastewater assistance program. This topic had been tabled from the previous month's meeting. Councilmember Youngblood made a motion, seconded by Councilmember Silsby-Inman that the MOA be signed. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Streets:** None

**Additional Business:**

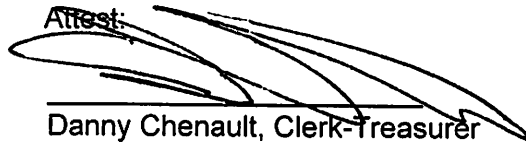
- **Citizen Notification Software:** The Council reviewed information presented by the Clerk-Treasurer regarding an application from GOGov called "Go-Notify" that enables the Town to immediately notify citizens of emergencies, meetings, storm warnings, etc. The annual cost to the Town is \$1,920. The program would be managed by the Clerk-Treasurer, Plan Administrator, and Utility Clerk. Councilmember Youngblood moved that the agreement with GOGov be approved, seconded by Councilmember Moore. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.
- **2023 Budget Calendar:** An updated calendar was provided to the Council.
- Attorney Wisco updated the Council regarding his recent conversation concerning annexation with Adam Steuerwald of Barnes & Thornburg.
- Council VP Collier provided an update on the new contract between the Town and HCRSD, which has been submitted to HCRSD and is being reviewed by their legal counsel.

**With no additional business to discuss**, Council VP Collier moved to adjourn the meeting, seconded by Councilmember Moore. **All were in favor (5 Aye / 0 Nay)**, and the meeting was adjourned at 8:30 pm.



Philip Fowler, President  
Monrovia Town Council

Attest:



Danny Chenault, Clerk-Treasurer  
Town of Monrovia