

**Monrovia Town Council Meeting  
December 20, 2022  
140 E. Main Street (Municipal Building),  
Monrovia, IN 46157**

The meeting was called to order at 6:30 pm by Town Council President Philip Fowler, immediately followed by the pledge of allegiance and a prayer.

**Attendance:**

Present at the meeting: Philip Fowler, President, District 4; Kevin Collier, VP, At-Large; Carol Youngblood, District 1; Loren Moore, District 2; Dustin Kaufman, District 3; and Danny Chenault, Clerk-Treasurer.

**Guests/Citizens:** Ed Olleman; Ashley Kaufman, Chris Mills, Lori Choate; Michael Conner; Brian Haggard.

**Additional Attendees:** Shawn Massingale & Brianne Campbell (WWOC).

**Town Council Meeting Minutes:** Council VP Collier moved that the minutes from the November 15, 2022 Council Meeting and Memoranda from the December 9, 2022 Executive Session be approved as written, seconded by Council member Moore. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Claims & Bank Reconciliation:** Council VP Collier made a motion that the November bank reconciliation and December claims docket be approved. Councilmember Moore seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Public Comment:**

- Ed Olleman advised the Council that the Methodist Church pastor would work with Town representatives to ensure that they had access to the various electronic operating systems as the Town moves into the new Government Center.
- Michael Conner stated that there had not been any submissions for the Town Logo/Motto contest. The Council agreed to extend the submission deadline from December 31<sup>st</sup> to January 31<sup>st</sup>.

**Old Business:**

**Monroe Twp Fire District Request for Funding Support (tabled from prior meeting):** The Council, having reviewed the MTFD 2023 budget, Special Fire Cumulative Fund info, etc., and the Town's financial obligations for 2023 determined that financial aid from the Town to the MTFD for the purchase of new fire gear could not be supported. Councilmember Youngblood made a motion to that effect, seconded by Council VP Collier. **All were in favor (5 Aye / 0 Nay)**, and the motion not to provide funding support passed.

**Consider Adoption of ADA Compliance Plan and Title VI Implementation Plan:** Having conducted the public hearing in this matter on November 15<sup>th</sup>, and with no further discussion, Council VP Collier moved that the plans be adopted via the presented Resolution, seconded by Councilmember Moore. **All were in favor (5 Aye / 0 Nay)**, and Resolution 2022-07 was adopted.

**Consider Amendment to Town Animal Ordinance (tabled from prior meeting):** After reviewing draft Ordinance 2022-12, amending Chapter 91 of the Monrovia Code of Ordinances, Council VP Collier moved that the Ordinance be adopted as written, seconded by Councilmember Kaufman. **All were in favor (5 Aye / 0 Nay)**, and Ordinance 2022-12 was adopted.

**Town Purchase of Church Property:** The Council was made aware that the Town's offer of \$350,000 for the purchase of the three (3) parcels was formally accepted. The anticipated closing date is between 2-10 January of 2023. The Council discussed financing options presented by Citizens Bank. Councilmember Moore made a motion that the Town pay \$200,000 down towards the purchase price and finance \$150,000 on a 10-year mortgage/loan. Council VP Collier seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Renewal of Annual Agreement with the Morgan County Economic Development Corporation (tabled from prior meeting):** Council VP Collier moved that the annual agreement be renewed, seconded by Councilmember Moore. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

### **New Business:**

**Council Review of New Rates Presented by Town Engineering Partners:** The Council was provided updated engineer service rates recently provided by Triad Associates and DLZ Indiana, LLC. The rates will be considered when selecting an engineering firm to perform work on behalf of / in support of the Town.

**Consider Newly Formed Redevelopment Commission Members:** Discussion was tabled for a future meeting.

**Eagle Pointe Construction Update:** The Council was provided a brief timeline from Ryan Homes of initial development / construction work at the Eagle Pointe site.

**1782 Notice: Budget Year 2023:** The 1782 Notice for Budget Year 2023 was distributed to each Councilmember. The Formal Budget Order should be received soon.

**2023 Town Council Meeting Schedule:** Councilmembers were provided with the schedule of Town Council meetings for 2023, which is due for submission to the local newspaper outlets by the end of the current year.

### **Police:**

- Following an extensive search and numerous interviews for the new Town Marshal, Council VP Collier made a motion that candidate Matthew Wright be extended a conditional job offer for the position. Councilmember Youngblood seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.
- Interim Marshal Bowling presented the monthly police activity report to the Council. Also presented were quotes for recommended maintenance/repairs to the police vehicle fleet. There was a brief discussion regarding the upcoming need for bullet proof vests.

### **Plan Commission / BZA:**

- No topics.

### **Sewer:**

- WWOC President Massingale provided a written department report.
- IDEM Inspection – The Town has recently received the formal letter: Notice of Violation and Proposed Proceed Letter, from IDEM, which established a fine of \$12,185. Council VP Collier moved that, with legal counsel concurrence, the Council agree to pay the fine amount. The motion was seconded by Councilmember Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Streets:** No discussion

**Additional Business:**

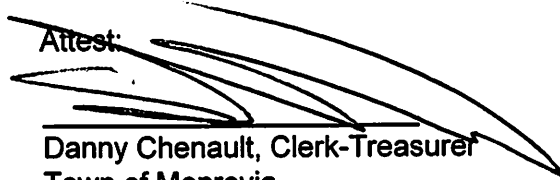
- Council CP Collier made a motion that resident Jon Hayse be selected to fill the final seat on the newly established Park & Recreation Board, seconded by Councilmember Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.
- Elected Officials – Annual Certification Regarding Nepotism and Contracting: Each Councilmember reviewed and signed individual certification sheets.
- Town Newsletter: The Clerk-Treasurer provided the Council with a draft newsletter that the municipal staff would like to mail out (monthly or quarterly). Publishing/mailing of the newsletter would cost approximately \$160 per mailing and would ensure that all residents are aware of important Town related matters, especially those that do not utilize the internet or social media.
- Adopted 2023 Wage Ordinance – Consider Amendment: It was noted that the adopted Ordinance Establishing Salary and Compensation for Town Employees (2023) included a category listed as “Other Boards and Committees Members”, with a per meeting stipend of \$40.00. The Council determined that for any established committee, a decision regarding pay/stipend would be determined by the Council prior to the first scheduled meeting of such committee(s).
- Service Agreement Renewal – Triad Associates: Council VP Collier moved that the 2023 Service Agreement between the Town and Triad Associated be approved and signed, seconded by Councilmember Youngblood. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.
- Councilmember Youngblood questioned whether the Town was going to go to bid for the Town lawncare services. Clerk-Treasurer Chenault stated that a service agreement renewal between the Town and Bennett 1<sup>st</sup> Services had already been sent to the vendor for their review and signature (it was confirmed after the meeting that the agreement had been sent on 11/30/22). The Council further discussed the possibility of determining which goods/services should be established for periodic bidding.
- Real Estate Office at 225 N. Chestnut: The Council was notified that the front porch roof of the business had been under repair/construction for quite some time, with no additional work towards completion being performed in several months. The Council requested that the Plan Commission / Building Inspector get involved to determine a timeline for construction completion.

**With no additional business to discuss, Councilmember Moore moved that the meeting be adjourned, seconded by Council VP Collier. All were in favor (5 Aye / 0 Nay), and the meeting was adjourned at 7:39 pm.**



Philip Fowler, President  
Monrovia Town Council

Attest:



Danny Chenault, Clerk-Treasurer  
Town of Monrovia