

**Monrovia Parks & Recreation Board Meeting**  
**June 20, 2023**  
**60 S. Church Street (Government Center),**  
**Monrovia, IN 46157**

The meeting was called to order at 6:30 pm by Board President Cora Collier, immediately followed by the pledge of allegiance.

The following Board members were present: Cora Collier, President; Brock Sears, VP; Lori Choate, and Secretary Danny Chenault. Board members Jon Hayse and Brandi Brooks were absent.

**Guests/Citizens:** Kevin Collier, Nicholas Hadley, Bill Chapple, Brian Haggard, and Monrovia Lions Club members; Jeff Honaker, Janice Bacon, Betty Trusty, and Ashley & Dustin Kaufman.

**Minutes:** Board VP Sears moved that the minutes from the May 16, 2023 Board meeting be approved as written, seconded by Board member Choate. **All were in favor (3 Yea, 0 Nay)**, and the motion passed.

**Public Comment:** Nicholas Hadley addressed the Board to inquire as to whether fencing would be erected between the individual properties and the park property. After further discussion, during which the Board advised Mr. Hadley that fencing had not yet been discussed and that funding would be an issue, he was advised to appear before the Town Council at their next regular scheduled meeting and present the same question.

**Old Business:**

- **Park Impact Fee:** During the May 30, 2023 Town Council meeting, the council approved up to \$30,000 for completion of a Park & Recreation Impact Fee Study. Board President Collier advised the Board members that 2 organizations that each have vast experience in this study were met with. Proposals are pending / forthcoming.
- **Parking Lot Construction – Request for Quotes:** The Board was advised that that Triad Associates had completed the construction cost analysis and were provided applicable pages of the Request for Quote packet that would be distributed to the 5 interested parties soon. The Board consented to the packet content.
- **Park Playground Equipment Update:** Board President Collier and Monrovia Festival and Community Association President Bill Chapple provided an update on delivery of the donated sets of playground equipment.
- **Picnic Table Donations & Purchase Update:** 3 tables have been donated for and purchased, and the requested plaque from each donor has been affixed to each one. The Board is hoping for donations for 2 more tables.
- **Park Shelter – Lions Club:** Lions Club President Jeff Honaker and attending Lions Club members asked questions regarding the Park plan, including park security, park benches along the park trail, and other planned amenities. The Lions Club is considering donating a picnic shelter to the Park Board.

- **Mulch for Playground Area:** Board VP Sears is awaiting a final determination on the size of the playground area before he approaches local businesses seeking donated mulch.

**5-Year Park Master Plan:** The Board was provided templates from the IDNR website for completion of a 5-Year Parks & Recreation Master Plan. Following discussion on the matter, Board VP Sears moved that a special Board meeting workshop be held on the 10<sup>th</sup> of July at 4:00 pm at the Government Center. Board President Collier seconded the motion. **All were in favor (3 Yea, 0 Nay)**, and the motion passed. The Board members requested that the Secretary provide them with a copy of the Census results / demographics update for the Town.

**New Business:**

- **Community Block Party Donation Drive:** Board President Collier notified the members that the June 10<sup>th</sup> Community Block Party booth was a success. There were plenty of baked goods provided for donors and the event brought in \$357 in donations.
- **Next Level Trails – Round 4 (Final Round):** Applications are due NLT July 31st, and a great amount of work is required for the grant application. Triad Associates is being contacted to determine if the application can be prepared and submitted prior to the established deadline, and whether the minimum amount required for the grant be met.
- **Town Festival Booth:** The Parks & Recreation Board will have a booth at the Monrovia Festival, scheduled to run from 8-10 September 2023.
- **Consider Change to Park Board Meeting Schedule:** Board President Collier made a motion that, following July 2023, the Parks Board meetings be scheduled every two (2) months. Member Choate seconded the motion. **All were in favor (3 Yea, 0 Nay)**, and the motion passed.

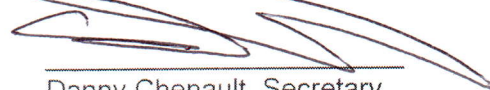
**Additional Business:** The Board received a quote to clear/grade the area designated for the playground equipment. The quote for \$750 was received from Dirt Works, Plus. Board President Collier moved that the quote be accepted, and the funds expended from the appropriated funds on the Park Repair & Maintenance Fund. Board VP Sears seconded the motion and it passed with **all in favor (3 Aye / 0 Nay)**,

With no additional business to discuss, Board VP Sears moved that the meeting be adjourned, seconded by Board member Choate. **All were in favor (3 Aye / 0 Nay)**, and the meeting was adjourned at 7:39 pm.



Cora Collier, President  
Monrovia Parks & Recreation Board

Attest:



Danny Chenault, Secretary  
Monrovia Parks & Recreation Board