

ORDINANCE NO. 2023-05

AN ORDINANCE TO REGULATE THE INSTALLATION AND USE OF
AUTOMATIC AND MANUAL ALARM SYSTEMS IN THE TOWN OF
MONROVIA, INDIANA

WHEREAS, the Town Council of the Town of Monrovia (hereinafter "Council") serves as its legislative body in accordance with I.C. § 36-5-2-2; and the President of the Town Council (hereinafter "President") serves as its executive in accordance with I.C. § 36-5-2-7; all of which authority is derived from I.C. § 36-1 et. seq. and I.C. § 36-5 et. seq.; and,

WHEREAS, pursuant to I.C. § 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of functions of the town; and,

WHEREAS, the Town of Monrovia, through its police Department, is required to respond to signals from alarm systems within the jurisdiction of the Town of Monrovia; and,

WHEREAS, it is the purpose of this Ordinance to both reduce the number of false alarms activated by private emergency alarm systems, reducing the Town's commitment of law enforcement resources required to answer the false alarms and enable the Town's law enforcement to maintain an accurate data base of relevant information for commercial and residential property owners that have private emergency alarm systems.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF MONROVIA, INDIANA AS FOLLOWS:

1. It is unlawful for a person who owns or controls property within the Town limits of the Town of Monrovia to operate, cause to be operated, or permit the operation of an alarm system on said property unless a current and valid alarm system permit has been obtained from the Monrovia Police Department.
 - a. **Alarm systems installed after the enactment of this Ordinance:**
 - i. There is a \$10.00 fee for each alarm system permit. The permit is not required to be renewed; however, it is personal to the permit holder for a specific location, and it is not transferrable.
 - ii. The alarm system permit must be applied for within five (5) days following the installation of a new alarm system or reactivation of an existing alarm system and prior to it being placed into operation (activated).
 - iii. The permit holder is required to notify the Monrovia police department in writing of any change in the information contained in the permit application. Failure to do so may result in the suspension or revocation of the permit.

b. Alarm systems in place prior to enactment of this Ordinance:

- i. Alarms in place prior to enactment of this ordinance are exempt from the \$10.00 fee. However, the owner / property controller is required to complete the permit application form and submit it to the police department within 30 days of Ordinance enactment. for each alarm system permit. The permit is not required to be renewed; however, it is personal to the permit holder for a specific location, and it is not transferrable.
 - ii. The permit holder is required to notify the Monrovia police department in writing of any change in the information contained in the permit application. Failure to do so may result in the suspension or revocation of the permit.
2. A \$25.00 fine is established for operating a non-permitted alarm system. This fine applies if an alarm is responded to and is found to be non-permitted at that time.
 3. The permit holder shall display the issued permit in a conspicuous manner that is visible to responding municipal emergency service personnel responding to the alarm.
 4. It shall be unlawful for a person who owns, operates, leases, or controls property with the Town limits of the Town of Monrovia on which an alarm system is installed to issue, cause to be issued, or permit the issuance of more than one false alarm in any one (1) calendar year. This does not apply to an alarm system which emits a false alarm within 30 days after the initial installation of the alarm system.

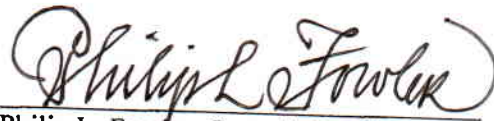
5. False Alarm Fine Schedule:

<u># Of False Alarms Within Calendar Year</u>	<u>Ordinance Violation Action</u>
1 st to 3 rd	Warning Notice issued.
4 th to 6 th	\$25.00 fine issued.
7 th to 8 th	\$50.00 fine issued.
9 th and subsequent	\$75.00 fine issued and possible revocation of permit.

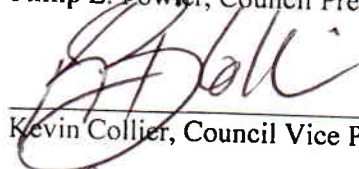
6. There is hereby created an Alarm Fund of the Town of Monrovia. The Alarm Fund is established to receive all fees, fines, and other monies collected by the Town of Monrovia under the provisions of this Ordinance. The Monrovia Town Council shall appropriate from the Alarm Fund all monies necessary to enforce the provisions of this Ordinance. This includes, but is not limited to, office supplies and equipment, computer equipment, software, postage, etc.

7. This ordinance shall be in full force and effect upon its passage as evidenced by the affirmative signatures of the undersigned as a majority of the duly elected and serving members of this Council.

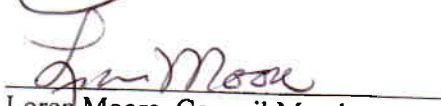
SO ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MONROVIA,
INDIANA, this 25th day of July, 2023.



Philip L. Fowler, Council President



Kevin Collier, Council Vice President



Loren Moore, Council Member

against
Carol Youngblood, Council Member



Dustin Kaufman, Council Member

ATTEST:



Stephanie Ramirez, Monrovia Clerk-Treasurer

MONROVIA POLICE DEPARTMENT

60 Marley Way
 Monrovia, IN 46157
 (317) 996-6117

PERMIT#: _____

Issue Date: _____

(Will be entered by MNPD personnel or designated Town personnel)

ALARM PERMIT APPLICATION

APPLICANT INFORMATION

FOR BUSINESS FOR RESIDENCE

Last Name			First			M.I.	
Street Address					Apartment/Unit #		
City, State, ZIP				Phone			
Business Name				Business Phone			
Business Address							
City, State, ZIP							
Type of Alarm:	Residence <input type="checkbox"/>	Business <input type="checkbox"/>					

KEYHOLDERS

Contacts to be notified of alarm that have agreed to: receive notification at any time of an alarm, come to the alarm premise/site within 30 minutes after receiving a request from Municipal Emergency Services, and are able to grant access to the alarm premise/site and deactivate the alarm system if necessary. (Minimum of 2 contacts required)

Full Name			Phone		
Address					
Full Name			Phone		
Address					
Full Name			Phone		
Address					

Pertinent Information: (Guard dog or other animals, key with neighbor, etc.)

ALARM SYSTEM

Company			Phone		
Address			Effective Date		

A permit sticker will be issued upon receipt of \$10 payment and completed application.
The permit holder shall promptly notify the Monrovia Police Department in writing of any change in the information contained in the permit application at above address or via email at marshal@monrovia.in.gov

I hereby affirm under penalty of perjury that the foregoing facts contained herein are true and that the alarm system for which this permit is being applied does not violate the Town of Monrovia Ordinance

Signature of Applicant			Date		
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Alarm permit applications may be obtained at the Monrovia Town Hall 140 E. Main St, Monrovia, IN M-F from 8:30 am - 3:30 pm. Anyone with questions regarding this ordinance may contact the Monrovia Police Department at (317) 996-6117.

The following information will need to be provided for the completion of the alarm system permit application along with a \$10.00 application fee.

1. The name, address, and telephone number of each person in possession or control of the property on which the alarm system is installed and operational.
2. The street address of the property on which the alarm system is installed and operational.
3. Any business name is used for the premise on which the alarm system is installed and operational.
4. The name, address, and telephone number of person(s) or alarm system business who installed the alarm system.
5. The name, address, and telephone number of two persons or an alarm system business which are able to, and have agreed to:
 1. Receive notification at any time of an alarm by Municipal Emergency Services, and;
 2. Come to the alarm premise/site within 30 minutes after receiving a request from Emergency Services to do so, and;
 3. Grant access to the alarm premise/site to Municipal Emergency Services and deactivate the alarm system if it becomes necessary to do so.
6. Replacement alarm registration sticker fee \$5.00