

**Monrovia Town Council Meeting
September 26, 2023
60 Marley Way, Monrovia, IN 46157**

The meeting was called to order at 6:30 pm by Town Council President Philip Fowler, immediately followed by the pledge of allegiance and a prayer.

Attendance:

Present at the meeting: Philip Fowler, President, District 4; Carol Youngblood, District 1; Loren Moore, District 2; Dustin Kaufman, District 3; Kevin Collier, VP At-Large; Stephanie Ramirez, Clerk-Treasurer; and Danny Chenault, Town Manager.

Guests/Citizens: Ashley Kaufman, Maria Chenault, Lori Choate, Ed Olleman, Bill Chapple, Gregg Shields, Phylis Mead, Kay Fowler

Additional Attendees: Shawn Massingale & Brianne Campbell (WWOC), Allan Galloway (Triad Associates), Cora Collier (Park Board)

Meeting Minutes:

Council VP Collier moved that the September 6 special meeting minutes be approved as presented, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

Claims & Bank Reconciliation: Council member Kaufman made a motion to approve the August bank reconciliation and September claims docket. Council VP Kaufman seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

Public Comment: Gregg Shields expressed appreciation for the Town Council adopting a noise ordinance and requested enforcement of the Ordinance – referring to motorcyclists that drive up/down Main Street with no exhaust baffle or the muffler cut out. The Marshal will monitor that area for infractions.

Public Hearing: Council President Fowler opened the public hearing for the draft Town Budget for 2024. Town Manager Chenault gave a brief overview of budget forms that had been entered in Gateway and reviewed by the Council during the budget workshops and the September 6th Special Meeting. With no comment by the public, Council VP Collier moved that the public hearing be closed, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the Public Hearing closed.

Old Business:

Consider Draft Ordinance to Designate a Green Space System: During the July 25th Council meeting the Park Board President requested for the Council to consider designating undeveloped town-owned properties as Green Spaces. A draft Ordinance had been provided to

New Business:

Consider Resolution to Adopt Fiscal Plan for Annexation of Real Estate: The Council reviewed the draft resolution, which is required prior to the Council deciding on the actual annexation request. Upon review, Council VP Collier motioned to adopt the written fiscal plan for the annexation, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the Resolution was adopted.

Consider Ordinance to Approve Annexation of Real Estate into the Town: Following the 1st reading which occurred during the public hearing on August 22nd, the draft Ordinance was presented to Council for consideration to approve the petition for voluntary annexation into the Town. Council VP Collier moved to adopt the Ordinance as written, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

Racing/Drifting Event at Parks Outdoor Maintenance: During a recent event that was held at the Parks Outdoor Maintenance property on September 23rd, concerns arose regarding Event Permits needing to be required. The Unified Development Ordinance (UDO) Chapter 8.19 Temporary Use and Event Permits requires that an event permit be submitted no later than 30 days prior to the scheduled event. The Plan Administrator is currently drafting a form, as there is currently not one in place. The Town Attorney is drafting a Private Property Rights v. Noise Ordinance (public nuisance).

Police:

- Town Marshal Wright provided a department update, including the number of calls responded to by Town police in the last month.
- It was requested that the Council reconsider reserve officer applicants that had been interviewed by and not proceeded on by the Council. The request was not favorably considered, and the Council President requested to see a larger group of candidates for interview, possibly once a month. Council VP Collier asked the Marshal if training could be conducted on those applicants that have not completed the required training, as well as if local applicants would be considered for hire. Following a heated response by the Marshal, the discussion ended.
- Town Marshal Wright informed the Council regarding a Walmart Foundation Grant of \$1,900 that was forthcoming for police equipment.

Plan Commission / BZA:

- Plan Commission September 12th meeting minutes were distributed.
- The current member listings for the BZA and Plan Commission were presented to the Council. Each body has 2 members whose terms are expiring at the end of this year.
- The report of building permits issued in Q3 was distributed (25 new home permits).

Sewer:

- WWOC President Massingale provided a written department report.
- Massingale has requested to change from chemical drums to totes. The totes would need to be placed in clear containment enclosures to ensure proper maintenance and upkeep; with this new containment enclosure he can clearly see if chemicals need to be cleaned out or if there is indication of sludge build up. Council VP Collier motioned to approve the purchase of 2 new enclosures at an estimated cost of \$1,500 each. Council

member Kaufman seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

- The Council was advised that the SRF has approved / authorized the bid process for the Wastewater Treatment Plant Expansion Project. Securing Bond Counsel is a requirement from the SRF and the Town is in the process of securing counsel.
- The Counsel considered a Resolution to Declare an Official Intent to Reimburse Expenditures- this is applicable for the SRF Bonds that would be purchased for the WWTP expansion. Council VP Collier moved that the Resolution be adopted as written, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the Resolution was adopted.
- The Council reviewed the Letter of Engagement presented by Barnes & Thornburg, LLP to serve as the Town's Bond Counsel for the WWTP Expansion bonds. Council VP Collier made a motion to enter into the agreement at a quoted cost of \$35,750, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.
- The Town Council was advised that the newly written Town Wastewater Master Plan had been submitted to the County.

Parks & Recreation:

- Park Board President Collier provided an update on all recent Park & Recreation Board activities.
- The Park Parking Lot Project had been tentatively awarded to Bloomington Seal Coating and Paving, pending execution of the required bonds and submission of the required certificate of insurance.
- A grand opening date for the Park is tentatively established as June 8, 2024.

Public Works Committee:


- Minutes from the June 8th Public Works Committee Meeting were distributed and discussed.
- A Punch List of remaining work to be done on the Community Crossing Grant Project was provided to the Council. Triad Associates is awaiting a response from Midwest Paving regarding the list.
- The Park Parking Lot Project had been tentatively awarded to Bloomington Seal Coating and Paving, pending execution of the required bonds and submission of the required certificate of insurance.

Additional Business:


- The Council was provided the notification from Morgan County of a taxpayer hearing on proposed Local Income Taxes, scheduled for October 2nd.
- The Town Manager requested that the Council consider approving Wi-Fi for the wastewater plant. The monthly cost would be \$37.00 per month. Council member Kaufman moved to approved the cost, seconded by Council VP Collier. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

With no further business to discuss, Council VP Collier moved that the meeting be adjourned, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the meeting was adjourned at 8:09 pm.

Attest:



Stephanie Ramirez, Clerk-Treasurer
Town of Monrovia



Philip L. Fowler
Town Council President
Town of Monrovia