

**Monrovia Town Council Meeting**  
**June 27, 2023**  
**60 S. Church St.,**  
**Monrovia, IN 46157**

The meeting was called to order at 6:30 pm by Town Council President Philip Fowler, immediately followed by the pledge of allegiance and a prayer.

**Attendance:**

Present at the meeting: Philip Fowler, President, District 4; Carol Youngblood, District 1; Loren Moore, District 2; Dustin Kaufman, District 3; Kevin Collier, VP At-Large; Stephanie Ramirez, Clerk-Treasurer; and Danny Chenault, Town Manager.

**Guests/Citizens:** Lori Choate, Chris Mills, Mike Wagner, Luke Kocher, Brian Freund, Nicholas Hudley, Ed Olleman, Tim Steward, Michael Conner, Chris Johnson

**Additional Attendees:** Shawn Massingale & Brianne Campbell (WWOC), Allan Galloway & Jonathan Moen (Triad Associates), Cora Collier

**Meeting Minutes:** Council member Moore moved that the May 30<sup>th</sup> Council meeting minutes be approved as presented, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Claims & Bank Reconciliation:** Council VP Collier made a motion to approve the May bank reconciliation and June claims docket. Council member Kaufman seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Public Comment:**

- Tim Steward presented a Legacy Project "Project 75" to donate a pavilion within the new park property. The local high school graduating class of 1975 would hold annual reunions at the pavilion. They are raising funds for the project and hope to have it all completed ahead of their 50<sup>th</sup> reunion in 2025.
- Homestead subdivision resident Chris Johnson expressed concerns regarding slow police responses and lack of local police coverage. It is/was noted that County officers respond (mutual aid) when our officers are not on shift.
- Nicholas Hadley expressed concerns regarding the potential of having park visitors citing through his property if a fence is not installed to separate the park property from the resident properties.

**Old Business:**

**Considered Approval of Additional Appropriation from Public Safety Fund (2<sup>nd</sup> mtg):** The Council reviewed the draft ordinance to appropriate an additional \$24,000 into the Public Safety Fund for budget year 2023. Of the \$24,000 requested; \$2,000 – Clothing/Uniforms, \$8,000 – Operating Supplies (body armor), and \$14,000 Machinery/Equipment (tasers and other equipment). Council member Kaufman made a motion to approve the requested additional

appropriation, seconded by council member Moore. **All were in favor (5 Aye / 0 Nay)**, and the additional appropriation ordinance was adopted.

**Proposed Crosswalks:** The Council was informed that INDOT agreed with their recommendation that the proposed crosswalk be established on the west side of the SR 42 / Water Street intersection vs. the east side. INDOT is preparing/submitting the work order to their traffic operations team.

**Noise Ordinance:** As requested in the most recent Council meeting, an amendment to Noise Ordinance 2023-03 that changed the "not to exceed" fine amount to include "or in such amounts as authorized by the Code of Ordinances". Council VP Collier made a motion to approve the ordinance amendment, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the ordinance amendment was adopted.

**Alarm Ordinance:** The twice tabled request for establishment of an Alarm Ordinance document was reviewed and considered by the Council. Following discussion, Council VP Collier moved that the ordinance be drafted, and that the Town establish an Alarm Fund, into which fine revenues would be deposited. The motion was seconded by Council member Kaufman. **4 were in favor, one opposed. (4 Aye/ 1 Nay).**

**Appointment of Redevelopment Commission Members:** The Council reviewed the potential Commissioner appointments; William Chapple, Michael Conner, Tammy Everett, Greg Shields, and Lorraine Cardoza. Council President Fowler named his 3 appointments as the Town Executive: Bill Chapple, Michael Conner, Lorraine Cardoza. Council VP Collier moved that Gregg Shields and Tammy Everett be appointed by the Council, seconded by Council member Kaufman. **All were in favor (5 Aye/ 0 Nay).** Subsequently, Council member Collier motioned to approve a \$40.00 per diem per meeting attended by the commissioners., seconded by Council member Kaufman. **All were in favor (5 Aye/ 0 Nay).**

**Insurance Carrier Change Update:** The Council was advised that the change in insurance carriers, approved during the May council meeting, were in effect and spanned 6/25/23 – 6/24/24 and resulted in an estimated \$3,500 in annual savings over the previous carrier costs.

**SR 39 & SR 42 Corridor Vision Plan:** The Scope of Services provided by HWC Engineering, tabled from the previous Council meeting, was reviewed. Council VP Collier moved to approve the cost of up to \$22,500 for the corridor plan, with funds being expended from the EDIT / Professional Services Fund (4436001310). Council member Kaufman seconded the motion. **All were in favor (5 Aye/ 0 Nay).**

#### **New Business:**

**Government Center Signage Quotes:** Two quotes were presented to the Council members for the new Government center signage to be replaced. Council member Collier moved to approve quote for \$2,150 (installed) from Spider Graphix, seconded by Council member Kaufman. **All were in favor (5 Aye/ 0 Nay).** Cost will be paid for from the EDIT Other Services Fund (4436001380).

**Budget Calendar 2024:** Budget Calendar for 2024 was presented to and approved by the Council.

**Town Manager:** N/A

**Police:**

- Town Marshal Wright provided a department update, including the number of calls responded to by Town police in the last month.
- Towing RFP – Following discussion, Council VP Collier moved to table the draft RFP for further review, seconded by Council Member Moore. **All were in favor (5 Aye / 0 Nay)**, and the RFP was tabled.
- Update: Mooresville FD Vehicle: The auction bid for the vehicle exceeded what the Town of Monrovia had previously offered. We did not increase our offer and chose to “walk away” from the bid process.
- Morgan County Operation Pullover begins Q3 of 2023. The Marshal would like his dept. to participate.
- The Marshal requested that the Council consider approving the following purchases totaling \$10,040.97 utilizing the recently additionally appropriated Public Safety funds (Machinery/Equip – 2240001450):
  - 7 Body cameras w/charger: \$4,470.      - 6 Hard drives for storage on server: \$2,400
  - Ammunition: \$2,015      - Taser equipment: \$1,155.97

Council VP Collier moved to approve the purchases, seconded by Council member Youngblood. **All were in favor (5 Aye/ 0 Nay).**

**Plan Commission / BZA:** N/A

**Sewer:**

- WWOC President Massingale provided a written department report.
- WWOC submitted a contract renewal document between WWOC and the Town. The agreement includes an increase in the weekly charge for services of \$50 (\$200 monthly). Council member Collier moved to approve the requested billing increase, seconded by Council member Kaufman. **All were in favor (5 Aye/ 0 Nay).**
- Town attorney James Wisco is reviewing current and revised agreements between the Town and HCRSD.
- A proposal from Triad Associates for the design of a Wastewater Master Plan for the Town was presented for review. If approved, a committee would be formed that would work/meet with Triad Associates to create the plan. Council VP Collier moved to approve the plan, with funding to come from the Wastewater Utility Fund (Contractual Services). Council member Kaufman seconded the motion. **All were in favor (5 Aye/ 0 Nay).**
- The Council was provided an update regarding recently filed sewer liens and recently mailed sewer lien notices.

### **Parks & Recreation:**

- Park Board Meeting Minutes: May 16th minutes were distributed.
- A department update was presented by Board President Cora Collier, which included.
  - An update regarding pursuit of a company to complete the Park Impact Fee Study. The Parks Board has met with 2 companies and is awaiting proposals.
  - An update regarding the quote process to pave the Park Property Parking Lot was presented. Triad Engineers will be sending out the Request for Quote/Bid to 5 interested parties. The sealed quotes/required documents are due NLT 24 July and are to be opened by the Council at the 25 July council meeting.
  - A Special Parks & Recreation Workshop meeting is to be held July 10<sup>th</sup> at 4:00 pm to begin work on the Parks and Recreation 5-Year Master Plan.

### **Public Works:**

- Committee Chairman Kaufman presented an update to the Council, which included.
  - Copy of the Public Works Committee meeting minutes of June 8, 2023.
  - The Committee's recommendation on which alleyways to establish as "official" alleyways for the Town. A map with the recommended alleys was provided. These alleyways would be the Town's responsibility to maintain. Town attorney Wisco is researching the required procedures to follow before the Town proceeds.
  - Community Crossing Grant Update: A timeline of work, provided by Midwest Paving, was distributed to each council member.
- A Quote from Bennett 1<sup>st</sup> Services for \$1,120 to re-gravel and grade the Government Center parking lot was reviewed by the Council. Council VP Collier moved that the quote be approved and that it be paid from the Local Road & Street Repair & Maintenance Fund (2202001360). The motion was seconded by Council member Kaufman. **All were in favor (5 Aye/ 0 Nay).**
- A Quote from Always Seal Coating & Paving totaling \$3,000 to repair all identified potholes in the Town's roads/streets was reviewed. Council VP Collier moved that the quote be approved and that it be paid evenly from the Local Road & Street Repair & Maintenance Fund (2202001360) and the Motor Vehicle Highway Fund (2201001230). Council member Kaufman seconded the motion. **All were in favor (5 Aye/ 0 Nay).**

### **Additional Business:**

- Council VP Collier requested that the Council consider changing the street named "S. Church Street" that currently only has the Government Center as a listed address on the street, to be named "Marley Way" in honor of former Council President, Firefighter, and Reserve Officer with the County Sheriff Department, Robert "Bob" Marley. Following additional discussion regarding possibly changing the address #, Council member Moore moved to approve changing the street name, seconded by Council member Kaufman. **All were in favor (5 Aye/ 0 Nay).**
- Information regarding Morgan County 2024 Solar Eclipse Stakeholder Meetings was distributed. The next meeting is scheduled for July 19<sup>th</sup>.
- The Council was requested to approve the posting on various platforms asking residents that are planning on conducting large-scale fireworks displays to advise the Monroe Township Fire District asap.

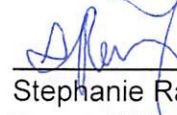
- The Council was notified that on June 27<sup>th</sup>, a permit had been issued for the remodel of the home at 155 E. Main Street.

**With no additional business to discuss**, Council member Collier moved that the meeting be adjourned, seconded by Council member Youngblood. **All were in favor (5 Aye / 0 Nay)**, and the meeting was adjourned at 8:30 pm.



Philip L. Fowler  
President, Monrovia Town Council

Attest:



Stephanie Ramirez, Clerk-Treasurer  
Town of Monrovia