

Monrovia Parks & Recreation Board Meeting
July 18, 2023
60 S. Church Street (Government Center),
Monrovia, IN 46157

The meeting was called to order at 6:30 pm by Board President Cora Collier, immediately followed by the pledge of allegiance.

The following Board members were present: Cora Collier, Lori Choate, and Jon Hayse. Secretary Danny Chenault was present. VP Brock Sears and board member Brandi Brooks were absent.

Guests/Citizens: Kevin Collier, Bill Chapple, Brian Haggard, Bruce Atkinson, Zach Somber, Kevin Somber, Maria Chenault, Cara Bennett, Tim Steward.

Minutes: Board member Hayse moved that the minutes from the June 20, 2023 Board meeting be approved as written, seconded by Board member Choate. **All were in favor (3 Yea, 0 Nay)**, and the motion passed.

Public Comment: Zach Shomba presented architectural drawings of a proposed memorial that he is requesting the Town provide own-owned property space for. The memorial would have 2 components / sections; 1 – honor Monroe-Gregg graduates that have passed by having individual name plates installed on the stone wall, and 2 – honor all military service veterans (no name plates). Mr. Shomba presented the project to the School District, who advised him that they did not have ground space available. The school district recommended that he approach Town leaders for potentially available property. Mr. Shomba has approached many business leaders in the Town and nearby area, and many have committed to donating materials for the construction of the memorial, if/once approved. Board President Collier advised him that Park property planning was in its early stages and that a project like this might be feasible at a later date. The Board will provide the information presented by Mr. Shomba to the Town Council for additional consideration.

Old Business:

- **Park Impact Fee:** The Board reviewed and discussed the two (2) received proposals:
 - **Lehman & Lehman:** \$27,000 for the Park Impact Fee, and an amount not to exceed \$4,000 for completion of the 5-year Park Master Plan.
 - **V3 Companies:** \$29,584 for completion of the Park Impact Fee Study.

Following discussion, Council President Collier made a motion to accept the proposal from Lehman & Lehman, seconded by member Hayse. **All were in favor (3 Yea, 0 Nay)**, and the motion passed. The Letter of Agreement will be presented to the Town Executive for signature.

- **Parking Lot Construction – Request for Quotes:** The Board was advised that Triad Associates had invited the 5 identified companies to participate in the quote process. Quotes are due NLT July 24th, to be opened by the Town Council on July 25th.
- **Park Playground Equipment Update:** Board President Collier provided an update regarding the installation of the donated playground equipment on the 4-acre park property. Bill Chapple has secured a donation of the mulch, and Kevin & Cora Collier are working to secure border lumber for the playground equipment area.
- **Parks & Recreation Booth at Town Festival:** The Board has reserved a booth at the Festival, scheduled for 8-10 September. Through a donation from the Festival Committee and the donation of a cotton candy machine from Michael Conner, purchases were made for snow cone and cotton candy equipment / accessories for fund raising at the Festival and other events. The Board would also like to sell Town promotional items (T-shirts) at these events.

New Business:

- **2023 Budget and Needed Expenditures for Remainder of Year:**
 - The Board reviewed the balances in:
 - General Fund – Park Repair & Maintenance. Of \$9,000 appropriated for 2023, \$8,518.53 remains.
 - Park Donation Fund: \$0.00 was appropriated for 2023, however, the fund has a current balance of \$4,137, which could be appropriated for 2024.

The Board discussed the following potential expenditures that were needed:

- \$1,000 to support costs associated with the Community Corrections workers performing labor in support of Town Park work.
- Approximately \$3,200 in costs associated with purchasing playground benches, grills, infant swings, a playground border, and other repair costs and minor purchases.
- \$306.45 for the purchase of T-shirts for fund raising activities.

Member Choate moved that an amount of not to exceed \$4,500 from the Park Repair & Maintenance line item of the General Fund be approved for the presented costs. Member Hayse seconded the motion. **All were in favor (3 Yea, 0 Nay)**, and the motion passed.

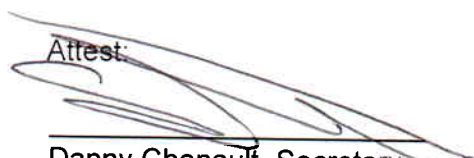
- **Consider Establishing an Official Park Name:** The Board discussed the need to establish a name for the Park. Two names were suggested: Monrovia Community Park, and Bob Marley Park. Meeting guests joined the discussion. All in attendance were advised that the Town Council had recently approved renaming S. Church Street to Marley Way. Festival Association President Bill Chapple also stated that the donated playground equipment for the Park will have a plaque that reflects that the equipment was donated in memory of Robert Marley. When discussion concluded, member Hayse moved that the recommendation to name the Park “Monrovia Community Park” be forwarded to the Town Council. This was seconded by member Choate. **All were in favor (3 Yea, 0 Nay)**, and the motion passed.

- **Designation of Town-Owned Property as Green Spaces:** Member Choate moved that a recommendation be forwarded to the Town Council to designate all Town-owned properties aside from the Government Center parcel as Green Spaces. Member Hayse seconded the motion and it passed with all in favor **all in favor (3 Aye / 0 Nay)**.

Additional Business:

With no additional business to discuss, member Choate moved that the meeting be adjourned, seconded by Board member Hayse. **All were in favor (3 Aye / 0 Nay)**, and the meeting was adjourned at 7:35 pm.


Cora Collier, President
Monrovia Parks & Recreation Board

Attest:

Danny Chenault, Secretary
Monrovia Parks & Recreation Board