

**Monrovia Town Council Meeting
October 24, 2023
60 Marley Way, Monrovia, IN 46157**

The meeting was called to order at 6:30 pm by Town Council President Philip Fowler, immediately followed by the pledge of allegiance and a prayer.

Attendance:

Present at the meeting: Philip Fowler, President, District 4; Carol Youngblood, District 1; Loren Moore, District 2; Dustin Kaufman, District 3; Kevin Collier, VP At-Large; Stephanie Ramirez, Clerk-Treasurer; and Danny Chenault, Town Manager.

Guests/Citizens: Ashley Kaufman, Maria Chenault, Lori Choate, Ed Olleman, Bill Chapple, Gregg Shields, Michael Conner

Additional Attendees: Shawn Massingale (WWOC), Lou Savka (Triad Associates), Cora Collier (Park Board)

Meeting Minutes:

Council member Kaufman moved that the October 12 special meeting minutes be approved as presented, seconded by Council VP Collier. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

Claims & Bank Reconciliation: Council VP Collier made a motion to approve the September bank reconciliation and October claims docket. Council member Kaufman seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

Public Comment: Ed Olleman publicly congratulated Bill Chapple for his recent recognition as a Hometown Hero.

Old Business: N/A

New Business:

Consider approval / adoption of 2024 Town Budget Ordinance: During the September 26 meeting the Town Council held a public hearing regarding the draft 2024 Town Budget. During this second hearing, Council VP Collier moved to adopt the 2024 Town Budget totaling \$662,618 as presented, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)** and the ordinance was adopted.

Determine Capital Improvement Plan uses for Economic Development Income Tax Funds for the 2024-2026 years: The council was advised that a new 3-year resolution was required in order to continue to receive EDIT funds from the County. The Council will determine uses for the received funds and outline them in a draft Ordinance at the next regular scheduled meeting.

Review Draft Ordinance Establishing a TIF (Tax Increment Financing) District: Tabled

Consider Amendment to Noise Ordinance – Expanding Applicable Hours: During recent Council meetings, the need to eliminate the hours in the original Noise Ordinance, to having it in effect all day has been discussed. A draft amendment to Ordinance 2023-03 was presented for consideration. After much discussion consideration to amend the Noise Ordinance was tabled for further discussion at a subsequent Town Council meeting.

Police:

- Town Marshal Wright provided a department update, including the number of calls responded to by Town police in the last month.
- Town Marshal Wright provided an update on the new FTO's.
- Officer Cole and the Town Marshal will be patrolling on Halloween as well as handing out treats to the Trick o' Treaters.

Plan Commission / BZA:

- BZA October 16 meeting minutes were distributed.

Sewer:

- WWOC President Massingale provided a written department report.
- The Town Council considered proceeding with the processes to increase the wastewater availability / capacity fee from \$3,000 to \$4,650. Council VP Collier motioned to proceed with holding the required public hearing, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay).** A public notice will be published and the public hearing is scheduled to be held on November 28, 2023.
- During the Special Meeting on October 12, 2023, the Council officially decided not to move forward with the proposed plant expansion, but to consider improvements and upgrades instead. Triad Associates presented an Engineering Services Agreement for the Wastewater Improvement Project. Engineering costs for the project are \$118,000. the bids and fees needed to perform the Wastewater upgrades. Council VP Collier moved to proceed with the improvements and execute the agreement, with costs being paid from the Wastewater Utility Construction & Equipment Fund (#6204). The motion was seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)** and the motion passed.

Parks & Recreation:

- Park Board President Collier provided an update on all recent Park & Recreation Board activities.

Redevelopment Commission:

- Commission update provided by RDC President Michael Conner
- RDC President Conner, presented the 180 Make Over Grant, which can be applied towards the downtown revitalization and help restore / improve our downtown area. The deadline for grant application submission is November 30th.

Public Works Committee:

- Public Works Committee Meeting September 11th minutes were distributed.
- Community Crossing Grant Project update – Following the completion of the Community Crossing Grant project by Midwest Paving, on September 15th, Triad Associates submitted a "punch list" of the remaining culvert work that needed completed. Midwest Paving has indicated that they expect to have the work completed by the end of the week of October 27, 2023.

- 2023 Pavement Asset Management Plan: Triad Associates advised the Council of the 12/1/23 deadline to submit the 2023 Pavement Asset Management Plan, required for any Community Crossing Matching Grant funding. Lou Savka presented an Engineering Services Agreement to prepare the plan - total cost of \$6,350. Council VP Collier moved that the agreement be approved and that the costs be split evenly between the MVH (2201) fund and LR&S (2202) fund, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)** and the agreement was executed.
- Sidewalk repair by the Homestead Clubhouse will be repaired. Wallace Construction confirmed that they will repair it. They will be assessing the needed work and providing a quote.
- Homestead Snow removal: Snow removal responsibilities were discussed (Town vs. HOA). It was the consensus of the Council that once the Town took responsibility for the streets in Homestead (by Section), that the Town then had responsibility for snow removal of said streets. Currently, the Town has taken responsibility for Sections 1-5 of the 8 paved sections.

Additional Business:

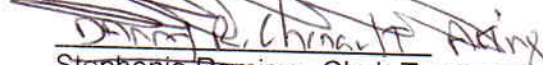
- Ordinance Violations Bureau (OVB) Fee Amounts: On August 22nd, 2023, the Council voted to approve the Ordinance Violation Fee Schedule that was presented by the Planning Commission. The schedule established a \$150 fine for all violations during the first month cited, followed by an increased fine amount for each subsequent month thereafter that the violation is not cured. The Council was presented with a matrix of ordinances with assigned violation fee amounts that are contained in the Monrovia Code of Ordinances. The question regarding both was, does the recently approved ordinance violation fee schedule supersede the ordinance violation fees in the attached matrix? If not, to which ordinances does the new violation fee schedule pertain? And lastly, could it be applicable to any/all violations that currently cite a fine amount of \$2500 or greater? At this time, Council member Kaufman moved to have this matter tabled for further review, seconded by Council VP Collier. **All were in favor (5 Aye / 0 Nay)** and the matter was tabled.
- The Town Manager advised the Council of the requirement to establish:
 - Impact Fee Advisory Committee Requirement (5-10 members) – Required prior to adopting an Impact Fee Ordinance. An application form was announced and posted on the Town Website as well as the Monrovia Connect App.
 - Impact Fee Review Board (3 members) – Required once an Impact Fee Ordinance is adopted.
- Fall Newsletter – A draft of the Fall Monrovia Messenger was presented.
- THRIVE Grant update – We were granted matching grant funding of \$6,000 from the Community Foundation of Morgan County for the electronic message board for the Government Center.

With further business to discuss, Council member Kaufman moved that the meeting be adjourned, seconded by Council member Youngblood. **All were in favor (5 Aye / 0 Nay)**, and the meeting was adjourned at 8:13 pm.



Philip L. Fowler
President, Monrovia Town Council

Attest:



Stephanie Ramirez, Clerk-Treasurer
Town of Monrovia

acting clerk treasurer