

**Monrovia Town Council Meeting
November 28, 2023
60 Marley Way, Monrovia, IN 46157**

The meeting was called to order at 6:30 pm by Town Council President Philip Fowler, immediately followed by the pledge of allegiance and a prayer.

Attendance:

Present at the meeting: Philip Fowler, President, District 4; Carol Youngblood, District 1; Loren Moore, District 2; Dustin Kaufman, District 3; Kevin Collier, VP At-Large; and Danny Chenault, Town Manager and Acting Clerk-Treasurer.

Guests/Citizens: Ashley Kaufman, Maria Chenault, Lori Choate, Ed Olleman,

Additional Attendees: Abigail Worth (Morgan County EMA), Shawn Massingale (WWOC), Allen Galloway (Triad Associates), Cora Collier (Park Board), Matt Wright (Town Marshal)

Meeting Minutes:

Council member Moore moved that the October 24 Council Meeting and November 14 Memoranda of Executive Session be approved as presented, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

Claims & Bank Reconciliation: Council VP Collier made a motion to approve the October bank reconciliation and November claims docket. Council member Moore seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

Public Comment: None

Public Hearing - Proposed Increase to the Wastewater System Connection Fee: Council President Fowler opened the hearing and solicited attendees to speak on the matter. No one had signed in requested to either speak or not to speak. The public hearing was advertised in the papers on Nov 1st and 18th. Council member Kaufman moved that the public hearing be closed, seconded by Council VP Collier. All were in favor, **All were in favor (5 Aye / 0 Nay)**, and the public hearing was closed. The second public meeting on the matter is scheduled for December 19th, 2023.

Old Business:

Determine Capital Improvement Plan Uses for EDIT Fund Receipt: The Council reviewed and discussed proposed uses for Economic Development Income Tax Funds over the next three (3) years. A draft Resolution will be presented for consideration at the next regularly scheduled council meeting.

Determine Appointees to the Impact Fee Advisory Committee: The following individuals have requested to be appointed to the Committee: Steve Donitzen (DR Horton), Sara Ivie (Carpenter Realtors), Michael Fletch (CFA), Philip Fowler (Monrovia Plan Commission), Shawn Massingale (W.W.O.C.). Council member Youngblood voiced concern regarding representation by DR Horton. Appointment letters from the Town Executive will be drafted and the new members will be notified.

New Business:

2024 Total Solar Eclipse Planning: Abigail Worth, Morgan County EMA Director provided an overview of the County Plan for the April 8, 2024 Total Solar Eclipse. The Town of Monrovia is required to develop a plan for the Town and submit it to the County EMA no later than February 15, 2024.

Consider approval / adoption of Resolution to Establish / Maintain a Multi-Hazard Mitigation Plan (County Plan) for the Town. Abigail Worth, Morgan County EMA Director provided an overview of the Morgan County Multi-Hazard Mitigation Plan to the Council. If the Council chooses to do so, they can adopt a Resolution to utilize the County Plan as the initial plan for the Town. Such a Resolution will be drafted and considered at the next Regular scheduled meeting.

Draft Recreational Impact Fee Study: The draft Study was distributed to the Council for informational purposes only.

Consider Ordinance Establishing Salary and Compensation for Employees and Elected Officials for 2024: The Council reviewed the draft ordinance with 2 options for police staffing wages, which was prepared in line with the recently approved budget for 2024. Following discussion, Council VP Collier moved that the ordinance with option #2 be adopted (1 full-time & 2 part-time officers) seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay)**, and Ordinance 2023-10 was adopted.

Review / Approval of Sidewalk Assessment Proposal – Triad Associates: Following review of the proposal (cost of \$6,150.00), Council VP Collier made a motion that the proposal be approved and that funds for the assessment be paid from the EDIT Fund. Council member Moore seconded the motion and it passed with all in favor **(5 Aye / 0 Nay)**.

1782 Notice – Budget Year 2024: The recently received 1782 Notice was distributed to the Council. The DLGF approved the Town budget as submitted.

Government Center Restroom Remodel Quote(s): The quote submitted by Gluff Plumbing for \$28,184.00 was reviewed by the Council. Additional quotes from other contractors/companies are being pursued. The goal is to have a minimum of 2 quotes for Council consideration at the next scheduled meeting.

Police:

- Town Marshal Wright provided a department update, including the number of calls responded to by Town police in the last month.
- Town Marshal Wright provided a report on needed equipment purchases to support potential department staffing numbers. The Marshal and Town Manager will meet to discuss the equipment needs and available funds.

Plan Commission / BZA: N/A

Sewer:

- WWOC President Massingale provided a written department report.
- Massingale updated the Council on the recent blower repairs that were made.
- Town Manager Chenault provided an update on the Request for Quote process for the required WWTP upgrades. Council member Moore recommended that the Town consider bringing in 2 separate lines of power to the plant – one at 480 volts and one at 120 volts.

Parks & Recreation:

- Park Board President Collier provided an update on all recent Park & Recreation Board activities.

Redevelopment Commission:

- Proposed Tax Increment Financing (TIF) District Review / Approval. With no documentation from the RDC for the Council to review, the matter was tabled.

Public Works Committee:

- The Public Works Committee Meeting scheduled for December 11th is cancelled – no agenda items to discuss.

Additional Business:

- Town Council President Fowler advised the Council that Town Attorney James Wisco's services to the Town had been officially terminated. The Town has had preliminary discussions with attorney Samantha DeWester regarding retaining her services. A draft legal services agreement between the Town and Samantha DeWester will be presented to the Council for consideration at a special council meeting, to be scheduled.
- The Council was provided with the 2024 meeting schedule for all Town Boards, Committees, Councils, and Commissions.
- Town Manager Chenault requested that the Council consider removing the observed holidays of Good Friday and a Floating Holiday and replace them with federally recognized holidays of Columbus Day and Veteran's Day. Council VP Collier moved that the request be approved, seconded by Council member Youngblood. **All were in favor (5 Aye / 0 Nay)** and the motion passed. The Town Employee Handbook will be updated to reflect the change.

With no further business to discuss, Council VP Collier moved that the meeting be adjourned, seconded by Council member Moore. **All were in favor (5 Aye / 0 Nay)**, and the meeting was adjourned at 7:59 pm.



Philip L. Fowler
President, Monrovia Town Council

Attest:



Danny Chenault, Town Manager & Acting
Clerk-Treasurer