

**Monrovia Town Council Meeting  
December 19, 2023  
60 Marley Way, Monrovia, IN 46157**

The meeting was called to order at 6:30 pm by Town Council President Philip Fowler, immediately followed by the pledge of allegiance and a prayer.

**Attendance:**

Present at the meeting: Philip Fowler, President, District 4; Carol Youngblood, District 1; Loren Moore, District 2; Dustin Kaufman, District 3; Kevin Collier, VP At-Large; and Danny Chenault, Town Manager and Acting Clerk-Treasurer.

**Guests/Citizens:** Ashley Kaufman, Maria Chenault, Ed Olleman, Bill Chapple, Charles Javit, Kay Fowler.

**Additional Attendees:** Shawn Massingale (WWOC), Lou Savka (Triad Associates), Cora Collier (Park Board), Matt Wright (Town Marshal), Michael Conner (RDC), Eddie Menzel (Plan Commission).

**Meeting Minutes:**

Council VP Collier moved that the November 28 & December Council Meeting Minutes and the December 5<sup>th</sup> Executive Session Memoranda be approved as written, seconded by Council member Moore. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Claims & Bank Reconciliation:** Council VP Collier made a motion to approve the November bank reconciliation and December claims docket. Council member Kaufman seconded the motion. **All were in favor (5 Aye / 0 Nay)**, and the motion passed.

**Public Comment:** Charles (Chuck) Javit addressed the Council, requesting that they consider purchasing the property for sale West of SR 39 along the Eastern edge of the Homestead subdivision to create a park / recreational complex for the Town.

**Public Hearing - Consider a Resolution on the Town Capital Improvement Plan**

**Expenditures for Budget Years 2024-2026:** Council President Fowler opened the public hearing. Following discussion on the planned uses for RDIT monies, the public hearing was closed. Council VP Collier moved that the Council waive the requirement for a second meeting on the matter. The motion was seconded by Council member Youngblood. **All were in favor (5 Aye / 0 Nay)**. Council VP Collier then moved that the Resolution be adopted, seconded by Council member Youngblood. **All were in favor (5 Aye / 0 Nay), and the Resolution was adopted.**

**Old Business:**

**Consider Amendment to Ordinance 4-2003 – Increasing the Established Wastewater Connection Availability Fee:** This is the second meeting on this matter, with the public hearing being conducted on November 28, 2023. Following a brief discussion, Council VP Collier made a motion to adopt the ordinance amendment to establish a new availability fee of \$4,650 for all new connections (the current fee is \$3,000) effective 60 days from the adoption date. Councilmember Kaufman seconded the motion. **All were in favor (5 Aye / 0 Nay), and the ordinance amendment was adopted.**

**Consider Resolution to Adopt Morgan County Multi-Hazard Mitigation Plan for the Town:**

This was first discussed at the November 28, 2023 Council meeting – presented by County EMA Director Abigail Worth. Council member Kaufman moved that the Council adopt the County plan as the Town's by adopting the presented Resolution, seconded by Council VP Kaufman. **All were in favor (5 Aye / 0 Nay), and the Resolution was adopted.**

**Consider Resolution Authorizing Town Manager to Perform Clerk-Treasurer Duties:** The Monrovia Clerk-Treasurer resigned from her position in November 2023. The Town has been searching for a replacement, but to no avail thus far. The Resolution was drafted to authorize, under the provisions of IC 36-5-6-9, the Town Manager (prior Clerk-Treasurer) to perform Clerk-Treasurer duties until such time that a Clerk-Treasurer is placed in the position. Council VP Collier moved that the Resolution be adopted, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay), and the Resolution was adopted.**

**New Business:**

**Impact Fee Advisory Committee – Update:** Park Board President Cora Collier updated the Council on the recent meeting of the Impact Fee Advisory Committee and the pending Impact Fee Study.

**Engineer Rates – 2024:** The Council was provided updated rate sheets from two (2) of the Town's three (3) supporting engineering companies. The third company's rates should be received by end of year.

**Annual Agreement Between Town and Morgan County Economic Development**

**Corporation:** The Council was presented the draft agreement for 2024. Council VP Collier made a motion to execute the agreement and that the \$4,000 cost be expended from the EDIT Fund (4436001380). Council member Kaufman seconded the motion. **All were in favor (5 Aye / 0 Nay), and the motion passed.**

**Police:**

- Town Marshal Wright provided a department update, including the number of calls responded to by Town police in the last month.
- Town Marshal Wright requested that the Council consider hiring several of the applicants that had been recently interviewed by the Council & Town Manager.
- Council President recommended that a total of two (2) reserve police officers be selected/hired from the interviewed candidate pool. Council VP Collier thanked the Marshal for the improved caliber of candidates. He then moved that the Town approve the hiring of reserve officer candidates Heather Nipper and TyWaun Burks-White. Council member Moore seconded the motion and **All were in favor (5 Aye / 0 Nay), and the motion passed.** The Town Manager will prepare the CJO's and coordinate the hiring process.

**Plan Commission / BZA:**

- The minutes from the December 12<sup>th</sup> PC meeting were distributed.
- The Council reviewed the finding of facts from the PC meeting, wherein they recommended that the commitments from PUD 7039 LLC for the parcel at Union Church Road be removed. Plan Commission President Eddie Menzel addressed the Council on the matter. Council VP Collier made a motion to approve the recommendation from the Plan Commission, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay), and the motion passed.**

- Council President Fowler advised the Council that Plan Commission member Loren Moore's term is expiring effective 12/31/23. The Council would entertain a motion whether or not to renew member Moore's term. With no motion for or against renewing the term, the term will expire as of 12/31/23 and a replacement will be identified/appointed.

**Sewer:**

- WWOC President Massingale provided a written department report.
- Triad Associates President Lou Savka addressed the Council regarding the status of the RFQ process for equipment upgrades at the plant. Council VP Collier moved that the lowest bids be approved for the Blowers/Control Panel, UV Disinfection, and Generator & ATS. Council member Kaufman seconded the motion. **All were in favor (5 Aye / 0 Nay).** The Acting Clerk-Treasurer will establish PO's for purchasing the equipment.

**Parks & Recreation:**

- Park Board President Collier provided an update on all recent Park & Recreation Board activities.
- Park Board member Lori Choate's term is expiring effective 12/31/23. Board President requested that the Council consider renewing the term for 4-years. Council VP Collier motioned as such, seconded by Council member Kaufman. **All were in favor (5 Aye / 0 Nay).**

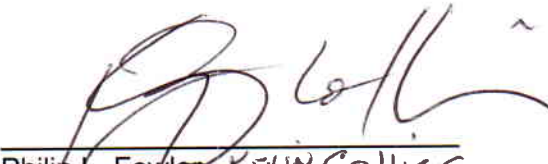
**Redevelopment Commission:**

- Redevelopment Commission President Michael Conner presented the Council with a Purposed TIF District map identifying 6 potential TIF zones. Council VP Collier moved that the zones be established, seconded by Council member Kaufman. **Four voted in favor with one (Member Youngblood) voting against.**

**Public Works Committee:** N/A

**Additional Business:** None

**With no further business to discuss,** Council member Kaufman moved that the meeting be adjourned, seconded by Council member Youngblood. **All were in favor (5 Aye / 0 Nay),** and the meeting was adjourned at 8:06 pm.

  
Philip L. Fowler  
President, Monrovia Town Council

Attest:   
Danny Chenault, Town Manager & Acting  
Clerk-Treasurer