

**TOWN of MONROVIA
ORDINANCE NO. 2023-10, AMENDMENT NO. 1**

AMENDMENT TO ORDINANCE 2023-10, FIXING COMPENSATION OF TOWN MEMBERS, THE TOWN CLERK TREASURER, THE TOWN MARSHAL, AND OTHER TOWN OFFICERS AND EMPLOYEES OF THE TOWN OF MONROVIA, INDIANA

Ordinance 2023-10 adopted November 28, 2023, establishing Town employee compensation effective January 1, 2024 is hereby amended as follows:

Staff: Add the position of Administrative Assistant

| Staff | Rate Per | Rate | General | Wastewater | Estimated Annual Rate |
|--|-----------|---------------------------------|----------|------------|--------------------------------|
| Administrative Assistant Part-Time, Bi-Weekly (3) | Bi-Weekly | (\$15hr) \$780.00 | \$390.00 | \$390.00 | \$20,280.00 (not to exceed) |

PASSED AND ADOPTED by the Town Council of the Town of Monrovia, Indiana this 23rd day of January, 2024.

Absent _____, Philip L. Fowler
[Signature] _____, Kevin Collier
[Signature] _____, Loren Moore
[Signature] _____, Carol Youngblood
[Signature] _____, Dustin Kaufman

ATTEST: [Signature] _____, Danny Chenault, Acting Clerk-Treasurer

Ordinance 2023-10

AN ORDINANCE ESTABLISHING SALARY AND COMPENSATION FOR EMPLOYEES AND ELECTED OFFICERS

WHEREAS, IC 36-5-3-2 states the town legislative body shall fix the compensation of its own members, the Town Manager, Clerk Treasurer, Marshal and other town officers and employees.

WHEREAS, the Town Council wishes to establish the salaries that shall be effective January 1, 2024.

Therefore, be it ordained by the Town Council that the following salary schedule shall be in full force and effect for pay dates after January 1, 2024, inclusive of all dates in pay period regardless of year the days fall.

| Elected Officers | Rate Per | Rate | General | Wastewater | Total | Estimated Annual Rate Ea (1) |
|---------------------------------|-----------|------------|------------|------------|------------|------------------------------|
| Town Council Members (ea) | Quarter | \$800.00 | \$800.00 | \$0.00 | \$800.00 | \$3,200.00 |
| Town Council President | Quarter | \$1,000.00 | \$1,000.00 | \$0.00 | \$1,000.00 | \$4,000.00 |
| Clerk Treasurer (Part Time) (2) | Bi-Weekly | \$936.00 | \$468.00 | \$468.00 | \$936.00 | \$24,336.00 |

| Police Officers | Rate Per | Rate | General | Estimated Annual Rate (1) | Annual Health Coverage Pay |
|------------------------------|-----------|------------|------------|---------------------------|----------------------------------|
| Town Marshal (Full Time) (2) | Bi-Weekly | \$1,769.23 | \$1,769.23 | \$46,000.00 | Slipend Not to Exceed \$7,000.00 |
| Deputy Marshal (Hourly) (5) | Bi-Weekly | \$738.00 | \$738.00 | \$19,188.00 ea | N/A |

OPO hours and Clothing Allowance are not included in the wages. Paid officers receive annual clothing allowance of \$250.00.

| Staff | Rate Per | Rate | General | Wastewater | Estimated Annual Rate (1) | Annual Health Coverage Pay |
|--|----------------|------------|----------|------------|---------------------------|----------------------------|
| Town Manager (Part Time) (2) Planning/BZA Administrator (Part Time) (Bi-Weekly) (3) | Bi-Weekly | \$1,140.00 | \$570.00 | \$570.00 | \$29,640.00 | N/A |
| Utility Clerk (Part Time) (Bi-Weekly) (3) | Bi-Weekly | \$884.00 | \$884.00 | \$0.00 | \$22,984.00 | N/A |
| Inspectors | Per Inspection | \$30.00 | \$0.00 | \$832.00 | \$21,632.00 | N/A |
| | | | \$30.00 | \$0.00 | \$15,000 (ea) | N/A |

Ordinance _____ AN ORDINANCE ESTABLISHING SALARY AND COMPENSATION FOR EMPLOYEES AND ELECTED OFFICERS

| Other Town Employees | Rate | General | Wastewater | Approximate Maximum Annual Wage (1) |
|---|----------------|---------|------------|-------------------------------------|
| Town Bldg Inspector | Annual Stipend | \$750 | \$0.00 | \$750.00 |
| General Laborer | Hourly | \$18.00 | \$0.00 | \$0.00 |
| Plan Commission & BZA Member | Per Meeting | \$40.00 | \$0.00 | \$480.00 (ea) |
| Other Boards and Committees Members (4) | Per Meeting | \$40.00 | \$0.00 | \$480.00 (ea) |

- (1) Annual amount is calculated based on a 26 pay period year. Years with 27 pay periods will be slightly more.
- (2) Salaried position.
- (3) Hours shall not exceed 52 per pay period unless prior authorization is acquired.
- (4) Only when per-meeting pay has been pre-approved by the Town Council.
- (5) Hours will not exceed 36 hours per pay period unless prior authorization is acquired.

The Personnel Policy Manual as adopted on the 22nd day of March 2022 and as updated effective 1 July, 2023, is incorporated herein. Leave of absences and other personnel policies are addressed in this manual.

This ordinance is adopted in compliance with the Indiana Code 36-5-3-2, mandating the town legislative body establish salaries for town officials, officers, and employees.

Therefore, be it ordained this 28th day of November 2023

AYE _____
 NAY _____

Attest: _____
 Danny Chenault, Clerk-Treasurer