

PERMIT# _____

TOWN OF MONROVIA BUILDING PERMIT APPLICATION

Planning and Building Dept.
- 60 Marley Way
PO Box 400
Monrovia, IN 46157
Office: 996-6116 Fax: 996-6113

LOCATION
OF
IMPROVEMENT

Street Address: _____

Street Number Street Name Town Zip Code

Legal Description: _____

Section Township Range Subdivision Name Lot Number

Zoning Classification: _____ Lot Size: _____

PROJECT
CONTACTS

Owner Name: _____
Address: _____
Phone: _____
Builder/
Contractor Name: _____
Address: _____
Phone: _____
Engineer/
Surveyor Name: _____
Address: _____
Phone: _____

TYPE
OF
IMPROVEMENT

Structure Type	Work To Be Done	Use
<input type="checkbox"/> Principle	New	<input type="checkbox"/> Single Family
<input type="checkbox"/> Accessory	Addition	<input type="checkbox"/> Two Family
<input type="checkbox"/> Garage	<input type="checkbox"/> Remodeling	<input type="checkbox"/> Multifamily
<input type="checkbox"/> Storage	Relocation	<input type="checkbox"/> Commercial
<input type="checkbox"/> Other _____	Electrical	<input type="checkbox"/> Industrial
	Other _____	<input type="checkbox"/> Mobile Home
		<input type="checkbox"/> Other _____

CHARACTERISTICS
OF
STRUCTURE

Total Area _____ sq. ft. Total Living Area _____ s.q. ft
Number of: Floors _____ Rooms _____
 Bedrooms Baths
Height of structure: _____
Off Street Parking: Indoor __ Outdoor __ Total __
Estimated cost of structure: \$. _____

If not currently hardwired for smoke detectors, home will need to be at time of rough-in. Detectors to be installed per Indiana Residential Code Section R313.

UTILITIES

Source of Water: _____
Source of Sewage Disposal: _____
Source of Electrical: _____
Name of Plumbing Contractor: _____
Culvert to be installed by: _____

PERMITS/APPROVALS

- | | |
|---|---|
| <input type="checkbox"/> Indiana State Release of Plans | <input type="checkbox"/> Sanitary Sewer Tap-In Permit |
| <input type="checkbox"/> Indiana IDEM | <input type="checkbox"/> Zoning Variance |
| <input type="checkbox"/> Indiana IDNR | <input type="checkbox"/> Zoning Amendment |

FLOODPLAIN DATA (Complete only if site is within the 100-year floodplain)

Elevation of the 100-year flood: , , Ft. First floor elevation above mean sea level: Ft.

AFFIDAVIT OF APPLICANT

1. Work cannot be started before a building permit has been posted and work cannot continue if the building permit has been destroyed, lost, or stolen. A new building permit must be posted.
2. The building permit must be posted on-site in a conspicuous location, visible from the street, and must remain in place during the entire period of construction.
3. The building permit becomes void if construction work has not started within twelve (12) months from the date the permit was issued.
4. If any changes or deviations are made from the original application, a new building permit must be obtained from the Planning and Building Department.
5. The undersigned is responsible for the scheduling of all building inspections. When scheduling building inspections, refer to the permit number.
6. The structure cannot be occupied until all inspections have been made and approved, and a Certificate of Occupancy has been issued by the Building Inspector.
7. The undersigned owner or agent understands that the approval of this application does not constitute a privilege to violate any applicable governmental ordinances, codes, or laws. In addition, any omission or misrepresentation of fact, with or without intention of the undersigned, or any alteration or change from this application without approval of the Building Inspector, shall constitute sufficient grounds for the revocation of any permit issued which was based on the approval of this application.
8. I (we) also understand that the application fee does not include the fees associated with design review and/or construction management review. Fees for design review and/or construction management review are the direct responsibility of the applicant payable directly to the engineering firms(s) specified by the Town of Monrovia at rates set out by various agreements and/or ordinances of the Town, for services, inspections, reports, and the like required by the Town.

(Applicant's Name - Please Print)

{Applicant's **Signature** } **(Date)** _____

{Mailing Address}

(City, State, and Zip Code) {Telephone Number} _____

Permit Fee Collected: \$ _____	Date Received: _____
Receipt Number: _____	Date Issued: _____
Permit Number: _____	Date Denied: _____
Issued By: _____	

**AFFIDAVIT OF APPLICANT FOR BUILDING PERMIT AND
RELEASE AND HOLD HARMLESS AGREEMENT**

I, _____ ("Applicant) have applied for a building permit, a variance, or a special exception from the Town of Monrovia. I hereby certify that I have made a diligent search to determine if any restrictive covenants exist that run with the land that is the subject of this application. By signing below, I acknowledge either that there are no such covenants or that any covenants that do exist do not conflict with the purposes of such application and that any such construction would not be prohibited by such covenants. I understand that is not the Town's responsibility to determine whether such covenants do exist, and that if the Town issues me a building permit or otherwise grants my application, it remains my responsibility to ensure that such construction does not violate the covenants. I agree that if it is determined at any point subsequent to the issuance of such permit that covenants do exist which conflict with my construction, I shall immediately cease such construction and remove any and all structures, sub-structures, and/or any fixtures erected or created pursuant to said permit, and I release the Town of Monrovia from all liability for the issuance of such permit, and agree to hold it harmless in any litigation stemming from such permit. I further agree that if enforcement of this agreement is necessary, jurisdiction shall be in Morgan County, Indiana, and attorney's fees are recoverable.

Dated this _____ day of _____, 20__ .

[Applicant]

The applicant, by signing this application for permit number ____ ____, affirms under the pains and penalties of perjury that the statements, certifications, and all other contents in this application for a building permit are true and accurate statements.

Signed by applicant: _____
Print Name

State of Indiana

SS:

County of Morgan

Subscribed and Sworn to before me, this _day of _____, 20_.

Signature

Notary Public in _____ County.

Printed name: _____

My commission Expires:

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Dated:

TOWN OF MONROVIA

60 Marley Way (PO Box 400)

Monrovia, IN 46157

Phone: (317) 996-6116 Fax: (317) 996-6113

Application must be completely filled out before permit will be issued

Address _____

County _____ Township _____

Type and Location of Roof Trusses: _____

Type and Location of Floor Trusses: _____

Type and Location of I-Joist: _____

Contractor Signature _____

Date _____

Building Inspector Signature _____

Date _____